AGENDA

Thursday, October 10, 2013

Regular Meeting

7:00 pm

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1) **Call to order**
2) **Approval of Agenda by motion**
3) **Delegation**
4) **Approval of Minutes**
    - Regular meeting minutes from September18, 2013
5) **Matters arising from the minutes**
6) **Financial Statement**
    - Financial Activities for month of September
7) **List of Accounts Paid**
    - September accounts paid
    - Bills to be approved for payment
8) **Tabled Matters**
    - 2013 operations will be tabled again, to November
9) **New Business**
    - #801 Chokecherry Bay
    - SRPA Fall Seminar

10) **Correspondence**
    - Village of Riverhurst – recycling containers

11) **Staff Reports**
    - Park Manager's Report
    - Administrator's Report
12) **Committee Reports**

13) **Next Meeting Date**
    - **November 14, 2013**

14) **Adjournment**

Present: Bob Olynick
Gerry Rein
Devone Miner
Jim Campbell
Geraldine Silvester
Scot Robinson
Al Klassen

Absent: Mark Dean, Dave Schmitz

Also Present: Michelle Mackow; Park Manager, Corinne McQuaker; Bookkeeper

Call to Order: **With a quorum being present, Board Chairman, Bob Olynick, called the meeting to order at 1:00pm**

Agenda:

063:2013 S.Robinson/J.Campbell
THAT the agenda for the October 10, 2013 Regular Board Meeting is approved.

CARRIED

Delegation: No delegations

Minutes:
064:2013 G.Rein/D. Miner
THAT the minutes for the September 18th, 2013 Regular Board Meeting are approved as presented.

CARRIED

Matters Arising From the Minutes:

- Bob Olynick talked about the emails he has sent to Brad Wall and the Environment regarding the shoreline. Emails are attached.
- Geraldine Silvester also sent an email to Tourism and is awaiting reply.
- Devone Miner has asked Administrator Rene Wandler from the R.M. of Maple Bush to do some investigating and see what she can find.
- Park Models – Board Members are wondering about regulations regarding Park Models. They would like Michelle Mackow to inform Kyle and Margaret Danroth that their new Park Model will be inspected to confirm it is on site and accommodates parking.
- Tent trailers will be discussed at the November meeting.

Financial Statement & List of Accounts Paid:

- Board Members had discussion with Corinne regarding the documents presented.

065:2013 J. Campbell/S.Robinson
THAT the financial statements and the list of accounts paid have been approved as presented.
CARRIED

New Business:

067:2013 A.Klassen/D.Miner
THAT Chairman Bob Olynick, Board Member Gerry Rein, and Park Manager Michelle Mackow, will represent the PRPA at a meeting with representatives from the DLCD and each respective parties legal representation in Moose Jaw at a place and time yet to be determined and **THAT** the intent of the meeting will be to make an agreement with the DLCD to avoid legal litigation, if possible, and **THAT** the parameters of negotiation are a 3 year term and $700/cabin.
CARRIED

- The Christmas Part will be held on November 30, 2013
- Chokecherry Bay #801 – tabled to November
- Fall Seminar – Michelle Mackow and Scot Robinson will be attending

Correspondence:

- The Village of Riverhurst's request for contribution to the Recycling containers located in Riverhurst
  - Gerry Rein spoke about the recycle bins in Riverhurst with a focus on cost and usage and suggested that the requested 10% of the total 'tipping fees' will amount to approximately $300.00 per year for the Park.
  - Michelle Mackow commented that she spoke with Kyle Van Den Bosch, Administrator, for the Village of Riverhurst. She felt this was a great idea and mentioned to Kyle that she would advertise that these bins could be used by the patrons of the Park. This was agreeable with Kyle.

066:2013 S.Robinson/G.Silvester
THAT Palliser Park will pay a fee of $300.00 once per year for the recycle bins located in Riverhurst, SK.
CARRIED

Park Managers Report:

- Written report is attached to and forms a part of these minutes.
    - Michelle Mackow asked the Board Members to approve of a donation of split wood to the Riverhurst Volunteer Fire Department's Oktoberfest. This was approved.
    - Board Members were asking what kind of agreement Michelle was hired on. Michelle reported that there was no signing of anything but there was a verbal agreement. Board Members want Michelle to bring her job description and a proposed term and requested pay for the future to the November meeting.

Adjournment:

068:2013 B. Olynick
THAT this meeting is adjourned. (2:30 pm)

Minutes approved this 14th day of November, 2013

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Bob Olynick, Chairman Michelle Mackow, Park Manager

Park Managers Report – October 10, 2013

Marina

- **2013 results in November**

Pool

- the pool leaked down to about halfway down on the 'old pool lights'. We will try and seal those empty light holes and repaint over top for the 2014 season.
- **2013 results attached**

Kid Camp

- **2013 results in November**

Concession

- **2013 results in November**

Admissions

- **2013 results in November**

Farmers Market

- **2013 results in November**

Public Beach Area

Water

Roads

- I'm waiting to hear from the R.M. of Maple Bush regarding fees and availability to grade the roads this fiscal year.

Sewer

Power

Electrical

- I have talked to Mark Hicks and he will wire the submersible pump into the gas tank this fall. I'm waiting to hear back from him. Ken is going to have a look at the pump and see what all needs to be done to install it besides the electrical work.

Staff

- Bob and Al will be done work on October 31st and Ken will be done on November 15th.

Other

Patrons:

Golf Course:

Advisory Councils:

- information from Darlene Friesen
- PTC 2's September meeting and my responses

Seasonal Sites:

- **Park models**
    - **Information from Darlene Friesen, Nimone Campbell , our regulations**

Daily/weekly/monthly sites:

DLCD:

PTC: