Present: Geraldine Silvester – Chairperson
Bob Olynick – Vice Chairperson
Don Pollock
Rod Kent 7:30 pm
Al Klassen
Bev Rolfe (for Scot Robinson of the DLCD)
Myrna Peterson
Mike Gerbrandt 7:15 pm

Absent: Devone Miner

Also Present: Michelle Mackow; Park Manager/Administrator;
Corinne McQuaker; Office Manager/Bookkeeper

Call to Order: **With a quorum being present, Board Chairperson, Geraldine Silvester, called the meeting to order at 7:08pm**

In Camera was requested after Item #7 on the agenda and for the remainder of the meeting

Agenda:

046:2014 A.Klassen/B.Olynick
THAT the agenda for the May 8, 2014 Regular Board Meeting is approved.
CARRIED

Approval of the Minutes:
The minutes for the April 10th meeting were not approved and need to be amended. Will be approved at the June regular meeting.

Matters Arising From the Minutes:
Nothing

Correspondence:

- Correspondence from April:
  - request for extension on development of empty lot at Meadowlark Mesa.

047:2014 D.Pollock/M.Gerbrandt
THAT the empty lot at Meadowlark Mesa must have a trailer on it by July 31, 2014.
CARRIED

All correspondence was reviewed and is filed as presented.

Delegation:

- Kegan Summers – re: old marina/old fish shack

Financials:

048:2014 A.Klassen/D.Pollock
THAT the financial report and the accounts payable is approved as presented.
CARRIED

Old Business:

- **Governance:**
  - ongoing discussions regarding governance changes
- **Policy 007-2014**
  - tabled to June regular meeting

New Business:

- **Annual Meeting Prep:**
  - June 5th special meeting to finalize preparation for the annual meeting.
- **Committees**
  - tabled to June regular board meeting.

Reports:

- Governance Committee Report – meeting was held with the Palliser Regional Park Authorities Governance Committee and representatives from the DLCD on May 5th, 2014
- Park Manager's Report – presented by Michelle Mackow.
  - discussion of the potable water expansion project and the bids on the water line tender.

049:2014 D.Pollock/M.Gerbrandt
THAT the bid from K-line Maintenance and Construction Limited is accepted.
CARRIED

- at this time Rodney Kent and Don Pollock left the meeting
- discussion of past agreements regarding the usage of land that was purchased by the Park in 1991.

050:2014 M.Peterson/B.Olynick
THAT land described as subdivisions 7 & 8, Section 17, Township 22, Range 7, West of the 3rd Meridian will be grazed with cattle owned by Rodney Kent and **THAT** the land will be fenced so as to section off the 'leaf dump' and maintained at the users expense.
CARRIED

- to conclude the agreement for sale from 1991 the vendor of the agreement will have one last year of boat slip usage at no charge.

Next Meeting Date:

- June 5, 2014 – special meeting for annual meeting preparations
- June 8, 2014 – annual meeting
- June 12, 2014 – regular board meeting.

Adjournment:

051:2014 M.Peterson
THAT this meeting is adjourned. (10:30 pm)

Minutes approved this day of , 2014

_____ _____

Geraldine Silvester, Chairman Michelle Mackow, Park Manager/Administrator

Park Managers Report – May 8, 2014

Legislation:

- ongoing

Operations:

Marina -

- Store opens May 16 with Wed – Sunday schedule; 9-5
- June 14/15 open at 6 am Walleye Classic
- June 16 open daily for the season from 7am – 9pm
- Sent out 2014 Marina Correspondence, seasonal slip permit, and seasonal slip waiting list form via email to seasonal slip holders, and on the website.
- Hired 2nd full time employee for marina store
- Still need part time employee for marina store
- Docks – meeting with Marv Swanson from Marine Master on May 9, 2014. Confirming measurements on new docks
- Docks are still frozen in
- Dock maintenance contractor is hired
-

Website –

- new website is fantastic. www.palliserregionalpark.com by mcbundus consulting
- board members – always refer park patrons to this website. There will be links to The Regional Parks Act, The Regional Parks Regulations, Palliser Park rules and regulations, and just about anything else they may need answers to.

Pool

- The recommendation from a concrete contractor regarding the floors in the pool building is to clean them thoroughly and paint them again
- Had a call from Bonnie Irving from Central Butte Feeds. Their annual golf tournament proceeds will come to Palliser Park Pool this year. Great News!!
- I will get a quote on a boiler

Kid Camp

- we will have a one day a week kid camp. I have a youth employee interested in this. Will contact her shortly.

Concession

- hired the supervisor, one other full time, one other part time, and still need another employee

Admissions

- daily reserves to date are at $95, 990.00
- staffing complete

Farmers Market

- Have met with Farmers Market supervisor. Want to have a busier and bigger farmers market on July long weekend and August long weekend.
- will promote this on the facebook page and the website

Golf Course

Mainstay Inn

Public Beach Area

- Swim areas to be completed at both public beaches in the main park no later than June 23.

Water

- Bids for the water line expansion are under review
- Due to the late season the waterline expansion project completion date is pushed ahead to mid-June - July 1.

Roads

- We need a fix for the road going down into the park. The 'bad' section is worse again this year. Thinking cold mix for one more year and then a proper repair in 2015.

Sewer

Electrical/ Power

- Power to Hidden Road project has been cancelled for 2014. Will try for 2015.

Seasonal Sites

- site inspections by Park Manager are under way. Inspections will be thorough and filed in binders per campground and per site number.

- plans for a renovation at horseshoe bay with the rented skid steer are under way. Need backhoe operator to remove buried septic at 117.

- seasonal site giveaways are almost complete. Only three left.

Daily/weekly/monthly sites

DLCD

- Lots of communicating with the cottage owners as of late. It's nice to see them come through the door. Clean up day is on the website. This is a day the cottage owners have always done. At one time there were park patrons that would join in and we are trying to get back to that. There will be a lunch at the camp kitchen area and a fire truck and water tank demo after lunch. There was a Governance meeting held on May 5th with DLCD Board Members and PRPA Governance committee

PTC

Human Resources:

Staff

- hiring is progressing. Still need a lifeguard, a marina store clerk, a concession clerk, possibly another summer maintenance.

Operations Manual

- **ongoing**

Patrons

Advisory Councils

- PTC #2 – Kegan Summers
- PTC #3 – Mike Bundus
- Meadowlark Mesa – Carol Wilson
- Walleye Cove – Roberta De Gagne