Present: Geraldine Silvester – Chairperson
Bob Olynick – Vice Chairperson
Myrna Peterson
Rod Kent
Don Pollock
Devone Miner
Al Klassen

Absent: Mike Gerbrandt

Also Present: Michelle Mackow; Park Manager/Administrator;
Corinne McQuaker; Office Manager/Bookkeeper

Call to Order: **With a quorum being present, Board Chairperson, Geraldine Silvester, called the meeting to order at 7:10 pm**

In Camera Requests:
- no requests

Agenda:
- Additions: no additions

084:2014 R.Kent/A.Klassen
THAT the agenda for the October 2, 2014 Regular Board Meeting is approved.
CARRIED

Approval of the Minutes:
085:2014 B.Olynick/M.Peterson
THAT the minutes for the June 8, 2014, annual meeting are accepted as presented.
CARRIED

086:2014 B.Olynick/A.Klassen
THAT the minutes for the August 14, 2014, regular board meeting are accepted as presented.
CARRIED

Matters Arising From the Minutes:
- correspondence with the permanent trailer owners regarding anti backup valves needs to be done immediately.
- correspondence with Walleye Cove regarding electrical issues in the area needs to be done

Correspondence:

- Correspondence from August:

  - all correspondence has been reviewed and filed as presented.

  - a year end report from Terry Brennan, Park Custodian, resulted in a discussion on the shower house and board members are requesting options and costs for a replacement building or a renovation of the existing building from the Park Manager.

  - a request for playground equipment at Schooner Bay was discussed. Unfortunately, with the long list of projects this Park already has, this is something that is not affordable or viewed as urgent at this time. Most of the playground equipment in the Park was donated by the Riverhurst Lions.

  - a request for clean-up in the marina field area was discussed. Both staff and the authority are aware of the abandoned items and the dock waste from this season. The Park Manager is working on the abandoned items, however finding a place to dispose of them is difficult. Furthermore, the Park must be careful to follow the law regarding the removal of these items. The dock 'mess' is something we may have to put up with from year to year as we replace existing docks with new docks and bring the existing ones out. We want to work on the old docks and create more slips or improve existing docks until all of them can be replaced.

  - a discussion regarding seasonal sites vs. reserve sites. Currently, the Park has just under 500 sites (103 cottages, 75 permanent trailers, 200 seasonal and 100 reserve). Approximately 20% of the sites are available to the public each summer. For campsites only, there is a 70/30 split with seasonal and reserve. The province has seen a large increase in recreational camping over the last ten years or more. There is a province wide issue with the public being unable to access camp sites. Palliser Park does not have the capital to create more sites in order to accommodate the public. In an effort to create a fair opportunity for the public access to this park, the board will work towards a 50/50 split on seasonal and reserve sites. This will be done by evaluating each seasonal site as it is surrendered and deciding whether or not it would be suitable as a reserve site or if it is better suited to remain a seasonal site. Regional Parks are public parks and as an accredited Park with the Sask. Regional Park Association, Palliser Park has an obligation to accommodate the public.

Delegation:

- Gerry Rein from the Village of Riverhurst – Gerry was here to inform us that the fence for the lagoon has been completed and presented the costs of the fence as well as the cost of the access road that PRP and DLCD use.

Financials:

087:2014 A.Klassen/D.Miner
THAT the financial report and the accounts payable is approved as presented.
CARRIED

Old Business:

- A tentative schedule of winter committee meetings was established.

New Business:

088:2014 D.Miner/D.Pollock
THAT Kirk Dyck.will be removed from the Palliser Park signing authority.
CARRIED

Policy and Regulations –

- Various Policies and 2015 Regulations for seasonal patrons and permanent trailer patrons were discussed and require more input before being adopted.

General Bylaw

089:00 D.Pollock/A.Klassen
THAT The General Bylaw, being a bylaw to replace The Regulations and Use of Facilities Bylaw and the Saskatchewan Regional Parks Bylaw 1997, be introduced and read a first time.

CARRIED

Reports:

- Governance – Al Klassen discussed a meeting held between the DLCD and the PRP in regards to governance. As the New Regional Parks Act and Regulations await proclamation it is important for the Palliser Park Authority to continue to prepare for a change in governance. In addition to governance there was a discussion regarding snow removal for the DLCD from the PRP. PRPA need to decide on a cost for snow removal as a proposal to the DLCD.
- Shoreline – Bob Olynick is suggesting a budget for hauling rock to the shoreline in 2015. He has found that it should cost somewhere around .32 cents/yd/loaded mile and thinks PRPA should consider at least a $10k budget for the 2015 operating year. As well, the job should be publicly tendered and PRPA will have to look at permit requirements from fisheries and oceans.

- Park Managers report was presented by Michelle Mackow and forms a part of these minutes.

Next Meeting:

- **October meeting will be on October 16, 2014 at 7pm.**

Adjournment:

090:2014 M.Peterson
THAT this meeting is adjourned. (10:30 pm)

Minutes approved this day of , 2014

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Geraldine Silvester, Chairman Michelle Mackow, Park Manager/Administrator

Park Managers Report – Sept. 2014

Legislation:

- First reading for updated General Bylaw
- Updating regulations for 2015 regarding seasonal sites, permanent trailers and daily campers will be ongoing throughout the winter for the Governance Committee

Operations:

Marina

- Phase 2 measurements will be done by marine master on October 8

Website

- met with Mike Bundus regarding website. Things are looking good; we will continue to add to the site as the winter progresses.

Pool

- New boiler is in and is awaiting gas fitter
- Vitality Grant follow up for this work and 2013 pump work will take place after the gas fitting
- The pool revenue was down a bit because we only had 5 lifeguards/instructors this year and not 6 like last year. The staff at the pool work very hard every year and their position carries large responsibilities in regards to safety and service for the Park Patrons. They did a terrific job again this year.

Kid Camp

- Kid Camp numbers are fantastic. No cost to patrons this year for the kid camp. This is a huge improvement over 2012 and 2013. Many thanks to Mackenzie Miller (and her family) for all her hard work and the fundraising she did at the Farmers Market to help cover the costs of operating the kid camp.

Concession

- first look at the numbers shows supply costs are down from 2013 and sales are about the same as 2013. A great job was done by Leona Buchanan and the concession was more profitable than ever before.

Admissions

- at first glance the entry passes and the reservations are very similar to 2013. This is good news as 2013 was a record year. A big thank you to Mary Ellen Dyck for all her hard work and great decision making again, this year.

Farmer's Market

- went good this year. Similar to last year. The farmers market is a great environment for the patrons. It is well received every Saturday. Thanks to Lucy Anderson for making it happen again this summer.

Golf Course

Mainstay Inn

Public Beach Area

Water

- irrigation water is off on Friday, October 3rd
- potable water will be off on October 13th
- the potable water expansion is almost completely finished
- great service from MPE Engineering, K-line Construction and Valley West Irrigation regarding the project. We will test the lines and hook ups and disinfect as required by WSA and should be ready for 2015.

Roads

- Believe it or not, we purchased more gravel than we have in years. The roads are in dire need of grading and gravel everywhere in the park. We did do more road work out at Rusty's Coulee than we did in the main campground. I'm hopeful that inputs into the roads will be heavy in 2015.

Sewer / Garbage

Electrical/ Power

Seasonal Sites

Daily/weekly/sites

DLCD

- there was a meeting between DLCD and PRPA to talk about snow removal for the 2014/2015 winter, governance changes, and moving the Park Office from the cottage area to Rusty's Coulee area.

PTC

Human Resources:

Staff

Operations Manual

- ongoing

Patrons

Advisory Councils

- PTC #2 – Kegan Summers
- PTC #3 – Mike Bundus
    - I met with Mike Bundus and we discussed upcoming governance changes for the PRPA. We will try to get a process in place and be ready for appointing a Member at Large from the permanent trailer courts to the PRPA, as soon as the new Regional Parks Act is proclaimed.
- Meadowlark Mesa – Carol Wilson
- Walleye Cove – Roberta De Gagne
- Schooner Bay – Bill Betts