Present: Geraldine Silvester – Chairperson
Bob Olynick – Vice Chairperson
Garry McNabb (DLCD member at large)
Myrna Peterson
Rod Kent
Don Pollock
Mike Gerbrandt
Al Klassen

Absent: Devone Miner

Also Present: Michelle Mackow; Park Manager/Administrator;
Corinne McQuaker; Office Manager/Bookkeeper

Call to Order: **With a quorum being present, Board Chairperson, Geraldine Silvester, called the meeting to order at 7:06 pm**

In Camera Requests:
- request from Chairperson, Geraldine Silvester for in camera at the end of the meeting

Agenda:
- Additions:
- Anti Back-Up Valves in the PTC's
- July 1 Fireworks
- Power at Walleye Cove
- Over Flow Camping
- Purchasing process for marina and concession

077:2014 A.Klassen/G.McNabb
THAT the agenda for the August 14, 2014 Regular Board Meeting is approved.
CARRIED

Approval of the Minutes:
078:2014 D.Pollock/M.Gerbrandt
THAT the minutes for the July 1, 2014, special board meeting are accepted as presented.
CARRIED

079:2014 M.Peterson/D.Miner
THAT the minutes for the July 10, 2014, regular board meeting are accepted as presented.
CARRIED

Matters Arising From the Minutes:
- no matters arising from the minutes

Correspondence:

- Correspondence from July:
  - all correspondence has been reviewed and filed as presented.

Delegation:

- Gerry Rein from the Village of Riverhurst - regarding the building of a fence around the new lagoon that was built in partnership between the PRPA, DLCD and the Village of Riverhurst.

Financials:

080:2014 D.Pollock/M.Peterson
THAT the financial report and the accounts payable is approved as presented.
CARRIED

Old Business:

- Committee organizing – PRPA formed a new committee:
  - Human Resources – Myrna Peterson, Don Pollock

New Business:

- **Policies -** tabled to September meeting
- **Other -**
  - Overflow Camping – should be put on the reserve site
  - Fireworks – were cancelled due to cost
  - Power at Walleye Cove – research cost of individual meters with SaskPower
  - process to purchase at Marina Store and Concession – at this time Don Pollock declared an pecuniary interest and temporarily left the meeting; at times it is more beneficial to purchase goods locally than to purchase from a wholesaler, even when mileage and wages are added to the cost of the product. Each year this process is monitored and reviewed for both the Concession and the Marina Store.
  - Don Pollock returned to the meeting.
  - Anti back up valves at the permanent trailer courts - this is something that should be included in the Permanent Trailer Regulations.

Reports:

- Chairperson Geraldine Silvester reported that the legal file regarding Lindquist will sit until either party chooses to go to trial.
- Park Managers report was presented by Michelle Mackow and forms a part of these minutes

In Camera:

081:2014 G.Silvester moved for In Camera

- at this time Garry McNabb stepped out

082:2014 M.Gerbrandt moved to end In Camera session

Next Meeting:

- **Tentatively set for September 11, 2014 at 7 pm**

Adjournment:

083:2014 M.Peterson
THAT this meeting is adjourned. (10:06 pm)

Minutes approved this day of , 2014

_____ _____

Geraldine Silvester, Chairman Michelle Mackow, Park Manager/Administrator

Park Managers Report – August, 2014

Legislation:

- Ongoing – everyone should have a copy of the revised bylaw. Please read and review and be prepared to give this bylaw the first reading at the August meeting.
- Tabled to September meeting.

Operations:

Marina

- at present, preliminary numbers show we are down about $4000.00 on seasonal slips. No real reason for this. Just that some seasonal slip holders surrendered and there were some new seasonal slip holders too, and the result was about $4 k less than last year at this point. Overall marina revenue at July 31 is 166,500.00 compared to the 2013 year end number of $193,900.00.
- Docks – the vertical bumpers in the launch area are seeming problematic. Michelle will talk to Marine Master about this in October when they meet.

Website

- getting a lot of emails through the website. Seems to be working well.
- board members – always refer park patrons to this website.
- we continue to add information to the web site. Still need to forward area reports and minutes from the annual meeting.

Pool

- New boiler is on order and will be installed by ***Apex Pool and Spa*** out of Moose Jaw.
- Asked for a commitment from the lifeguards that there would be a couple around for the September long weekend. However, I have been told there will be no one available for the long weekend, after all. This will reflect in the employee review of the lifeguards.
- There were only 6 registrants for swimming lessons this week. Public swims are also down to a crawl.

Kid Camp

- I'm looking forward to the results on this year's kid camp. Mackenzie Miller did a fantastic job! She worked hard and was present at the Farmer's Markets to raise money for the kid camp to offset the expense of it.

Concession

- Just like the pool the concession has come to a crawl. Leona will sell down on inventory now. Not sure what will be left by September long.
- I'm excited to see the results at the concession this year, as well. We switched suppliers and lowered our cost and it seemed much busier during those '6 magical weeks' than it was last year. (June 25 – Aug 6)

Admissions

- Hercules reservations:

2014	$145,100
2013	$148,800

- these are just the Hercules reservations and do not include group camping; but I was surprised to see that the Hercules in 2013 is more than in 2014. Still reviewing these numbers, though. This is just the first look.
- At first look the seasonal passes for park entry seem to be very close to last year, as well.

Farmers Market

-

Golf Course

-

Mainstay Inn

-

Public Beach Area

- The buoys have been in since mid-July. People like them. Some issues with them being pushed ashore from high winds. If we get them in earlier next year this may not be a problem.

Water

- The water plant portion of the contract to expand the water system to Rusty's has begun. Excavator was delivered on Tuesday and cistern will come on Monday, August 18.

Roads

- roads certainly need work. Dirt roads need material. The budget includes roads next year for capital and reserve.

Sewer / Garbage

- we will tender sewer and garbage as soon as I can compile this year's numbers.

Electrical/ Power

-

Seasonal Sites

- site inspections by Park Manager are under way. Inspections will be thorough and filed in binders per campground and per site number.
- Horseshoe reno's are done. Still need buried septic in #117 removed

Daily/weekly/monthly sites

-

DLCD

- Are experiencing a transition period regarding their own governance. Should be cleared up by mid-August.
- Annual meeting is on August 17, 2014.

PTC

-

Human Resources:

Staff

- it's hard to keep the students that are employed at the concession past August long weekend. As well, pool staff wants to be done by August 25th each year as they need to get ready for school.

Operations Manual

- ongoing

Patrons

-

Advisory Councils

- PTC #2 – Kegan Summers
- PTC #3 – Mike Bundus
- Meadowlark Mesa – Carol Wilson
- Walleye Cove – Roberta De Gagne
- Schooner Bay – Bill Betts