Present: Geraldine Silvester – Chairperson
Bob Olynick – Vice Chairperson
Don Pollock
Devone Miner
Rod Kent
Garry McNabb (for Scot Robinson of the DLCD)
Myrna Peterson
Mike Gerbrandt (appointed by the R.M. of Chaplin)

Absent: Al Klassen

Also Present: Michelle Mackow; Park Manager/Administrator;
Corinne McQuaker; Office Manager/Bookkeeper

Call to Order: **With a quorum being present, Board Chairperson, Geraldine Silvester, called the meeting to order at 6:07pm**

No 'in camera' requests

Agenda:
- Above Ground Septic was added to new business.
- The Riverhurst Ferry Crossing was added to new business.

036:2014 B.Olynick/M.Peterson
THAT the agenda for the April 10, 2014 Regular Board Meeting is approved.

Approval of the Minutes:
037:2014 M.Peterson/B.Olynick
THAT the minutes from the February 17, 2014 regular board meeting are approved.

CARRIED

Matters Arising From the Minutes:
- Constitution discussion

Correspondence:

- Correspondence from March:

  All correspondence was reviewed and is filed as presented.

Delegation:

- At 7:00 pm Russ and Cindy Sibbald arrived.

038:2014 M.Gerbrandt/G.McNabb
THAT Palliser Regional Park Authority approved the seasonal camping permit for site #801 in the name of Cindy and Russ Sibbald.
CARRIED

- At 7:15 pm Rick and Carla Maier from Sageview Golf Course arrived:
  - yearly meeting between the lessees and the authority ensued.

Financials:
- The audited financial statements for the 2013 operating year were handed out to the board members to provide to their respective municipalities.
- Corinne McQuaker went through the accounts receivable with board members.

039:2014 D.Miner/D.Pollock
THAT the financial report is approved as presented.
CARRIED

040:2014 M.Gerbrandt/B.Olynick
THAT the accounts payable are approved as presented.
CARRIED

- a change to the signing authority was requested by Michelle Mackow and Corinne McQuaker. Previous Board Members were removed from the signing authority and three new ones were added.

041:2014 B.Olynick/R.Kent
THAT Ruby Cozart and Jim Campbell will be removed from the signing authority for Palliser Regional Park at Conexus Credit Union and **THAT** Devone Miner, Don Pollock and Myrna Peterson will be added to the signing authority for Palliser Regional Park at Conexus Credit Union.
CARRIED

Old Business:

- **Governance:**
  - a very long discussion regarding governance took place. Board Members are working towards compliancy with the new Regional Parks Act regarding regional park boards.
  - board members realize that there may be a desire amongst park patrons for a different kind of governance but that the Ministry for Parks, Culture and Sport have dictated through the Regional Parks Act, the process to form a regional park board. This statutory legislation must be the determining factor when deciding who will sit on the regional park board at any regional park in the Province of Saskatchewan.

New Business:

- **Policy:**
  - four policies were presented and three were approved this month.
  - Policy 005-2014 Committee of the Board, Policy 006-2014 Golf Course Lease Policy, Policy 001-2014 Meetings and Policy 007-2014 Lease transfer/sold were presented.

042:2014 B.Olynick/M.Gerbrandt
THAT Policies 005-2014 Committee of the Board, 006-2014 Golf Course Lease Policy, and 001-2014 Meetings are approved as presented.
CARRIED

- **Mill Rate 2014:**
  - at this time Board Members set the mill rate for 2014.

043:2014 M.Peterson/D.Pollock
THAT, in accordance to Section 302 of the Municipalities Act, the local authority for Palliser Regional Park authorize a levy of a 1.5 mill rate applicable to the entire regional park for 2014.
CARRIED

- **Annual General Meeting:**
  - Michelle Mackow asked board members to set a date for the AGM so that there is ample time to advertise this date through social media, posters, and newspaper.
  - a tentative date of Sunday, June 8, 2014 at 1pm at the Riverhurst Hall has been set for the AGM of the Palliser Regional Park Board.

- **Above Ground Holding Tanks for Septic:**
  - questions from a park patron regarding the bylaw that was set by the PRPB about a year ago. The Bylaw says that this park will not allow anything bigger than 125 gallon above ground holding tank for septic. There was some question as to whether or not the board was able to restrict this amount in accordance to Public Health regulations for the area. However, Michelle Mackow spoke with Nimone Campbell, the Public Health inspector for Five Hills, and she confirmed that the board is within their jurisdiction to make this regulation. Board Members asked Michelle to get something in writing from the inspector.

- **Ferry Crossing:**
  - Don Pollock spoke about the idea that the ferry crossing was going to be cut back from its 24 hour operation. This decision was rescinded for this year but will likely be put in place for next year. Don recommended we lobby for the ferry service to remain a 24 hour service in the best interest of the Park. Palliser Park is dependent on the Ferry service for some of its business.
  - a letter is to be composed and sent to the MLA.
  - possible survey of park patrons regarding how and when they use the ferry service to come to Palliser Park and what else they use the ferry for.

Staff Reports:

- Michelle Mackow presented the Park Managers written report. The Park Managers written report is attached to and forms a part of these minutes.
- Michelle presented invoicing from the R.M. of Maple Bush for 2014 government administrative services.

044:2014 D.Pollock/B.Olynick
THAT Palliser Regional Park will pay administrative fees as invoiced by the R.M. of Maple Bush for 2014.

CARRIED

Committee Reports:

- No reports

Next Meeting Date:

- May 8, 2014 – this date is tentative and the start time is undetermined

Adjournment:

035:2014 D.Miner
THAT this meeting is adjourned. (10:30 pm)

Minutes approved this day of , 2014

_____ _____

Geraldine Silvester, Chairman Michelle Mackow, Park Manager/Administrator

Park Managers Report – April, 2014

Legislation:

- ongoing
-

Operations:

Marina -

- Met with Marina Supervisor
- Met with a candidate for assistance with repair to the docks and new floats this spring

Website -

- very excited about this project. It is coming along nicely and will be ready for the public soon! I continue to work with Mike Bundus to compile information and design the site.

Pool -

- will we replace the boiler?
- Had a call from Bonnie Irving from Central Butte Feeds. Their annual golf tournament proceeds will come to Palliser Park Pool this year. Great News!!
- will have someone look at and possibly quote on concrete work in the change rooms at the pool.

Kid Camp -

- we will have a one day a week kid camp. I have a youth employee interested in this. Will contact her shortly.

Concession -

- positions are advertised

Admissions -

- daily reserves to date are at 90k

Farmers Market -

- Will speak with the farmers market supervisor

Golf Course -

- Delegation at the April meeting

Mainstay Inn -

- Called Joe and spoke with him. He had some suggestions and ideas for the Park but saw no need to attend a meeting at this time.

Public Beach Area -

- Buoys to be delivered when the snow is gone
- Swim areas to be completed at both public beaches in the main park no later than June 23.

Water -

- MPE has completed the design portion of the waterline expansion. We will now start to accept bids on the install and supply.

Roads -

- I have the names of the contractors that Butte used for sand sealing and will contact them soon; we can start to get quotes on the road to the marina and other roads in the park as well.

Sewer -

- Will have to contact Miller for contract proposal and competitor as well

Electrical/ Power -

- Met with Mark Hicks – Mark, Ken and myself will do a walk around tour in the next couple weeks.
- I had Sask Power re-quote on a new transformer to provide power to Hidden Road. The quote went up 50% . Still looking into this.
-

Seasonal Sites -

Daily/weekly/monthly sites -

DLCD -

PTC -

Human Resources:

Staff -

- hiring is in progress
- Evaluations of permanent staff is in progress
-

Operations Manual

- **ongoing**

Patrons

I changed the wording on the permits from May 1 – Sept 30 to read May long weekend to Sept long weekend. I have had about 4 calls from patrons concerned about this. I told them nothing has changed and they are welcome in the park before May long weekend and after September 30.

Advisory Councils

- PTC #2 – Kegan Summers
- PTC #3 – Mike Bundus
- Meadowlark Mesa – Carol Wilson
- Walleye Cove – Roberta De Gagne